

## Interim PHBG Activity Report 2022

FORECAST EXPENDITURE	Activity Report
WEED PROGRAMS	
<b>Apple of Sodom, arum lily, blackberry, bridal creeper, Cotton bush, Cape tulip, Paterson's curse (alphabetical order, not order of priority)</b>	
<p><b>Program 1 - Direct landholder engagement - General enquiries and outreach</b></p> <p>Phone calls requesting information and guidance; site visits and assessments; field days; attendance at community events.</p> <p><b>Direct landholder engagement - Best practice control workshops and one-on-one coaching</b></p> <p>PHBG event with expert botanists; information; catering; take-home resources; impact evaluation. Example includes the <i>weed ID workshop</i>.</p>	<p>Attendance at five community events with information stalls: Waroona, Brunswick and Serpentine-Jarrahdale Ag Show. Spring into Spring and PHCC Seedling Giveaway.</p> <p>Weed ID and Advice Workshop (27 Attendees, 100 Weed samples Identified, Expert presentations)</p>
<p><b>Program 3 - Landholder support - Access to best practice chemical control options</b></p> <p>Loans of specialist equipment; equipment maintenance; booking systems; equipment deliveries/pickups; impact evaluation; cross tenure control initiatives. Example includes the <i>weed wiper project for Cape tulip</i>.</p>	<p>Weed Wiper program (24 registrations, 100% participants recommend the program to other landholders)</p>
<p><b>Program 4 - Landholder support - Access to best practice biocontrol options</b></p> <p>Collection and distribution of agent; EOI systems; impact evaluation; cross tenure control initiatives. Example includes the <i>Paterson's curse biocontrol project</i>.</p>	<p>Bridal creeper rust alert campaign, collection and distribution.</p>
<p><b>Program 5 - Landholder support - Access to best practice physical control options</b></p> <p>Loans of specialist equipment; equipment maintenance; booking systems; equipment deliveries/pickups; impact evaluation; cross tenure control initiatives. Example includes the <i>weed popper project for cotton bush</i>.</p>	<p>Equipment Services Over 200 pieces of equipment provided to landholders (Including 67 bait stations, 65 fox cage traps)</p>
<p><b>Program 6 - Reporting, monitoring &amp; follow-up</b></p> <p>Keeping record of weed reports; validating community reports; landholder contact to alert them to infestation and increase their knowledge of options; submissions to DPIRD for compliance. Example includes the <i>cotton bush weed validation project which supports DPIRD's cotton bush compliance program</i>.</p>	<p>126 Declared weed reports (89% weed reports validated, 153 initial landholder letters sent in response to reports)</p>

<b>FORECAST EXPENDITURE</b>	
<b>FERAL ANIMAL PROGRAMS</b>	
<b>Feral pig, feral rabbit, fox, fruit fly, rainbow lorikeet (alphabetical order, not order of priority)</b>	
<p><b>Program 1 - Direct landholder engagement - General enquiries and outreach</b></p> <p>Phone calls, emails and face-to-face interactions where information and guidance is requested; provision of resources; information sessions and workshops on tools that assist with integrated pest management (e.g. monitoring using field cameras).</p> <p><b>Direct landholder engagement - Best practice control workshops and one-on-one coaching</b> Information sessions and workshops on tools that assist with integrated pest management (e.g. monitoring using field cameras).</p>	<p>Attendance at five community events with information stalls: Waroona, Brunswick and Serpentine-Jarrahdale Ag Show. Spring into Spring and PHCC Seedling Giveaway.</p> <p>Fox and Pizza session series (63 registrations, expert presenter, 5 locations)</p>
<p><b>Program 2 - Landholder support - Access to best practice chemical control options</b></p> <p>Loans of specialist equipment; equipment maintenance; booking systems; equipment deliveries/pickups; demonstration of tools and techniques; impact evaluation; cross tenure control initiatives.</p>	<p>Hoggone trials and workshop (30 attendees, Expert presentation, product trials on property)</p>
<p><b>Program 3 - Landholder support - Access to best practice biocontrol options</b></p> <p>Collection and distribution of agent; EOI systems; demonstration of tools and techniques; impact evaluation; cross tenure control initiatives.</p>	<p>Calicivirus Release (69 registrations, coordinated release, information campaign)</p>
<p><b>Program 4 - Landholder support - Access to best practice physical control options</b></p> <p>Loans of specialist equipment; equipment maintenance; booking systems; equipment deliveries/pickups; demonstration of tools and techniques; impact evaluation; cross tenure control initiatives.</p>	<p>Fox control workshop (12 attendees, trapping and equipment demonstration), pig control workshop (10 attendees, trapping and equipment demonstration)</p>
<p><b>Program 5 - Reporting, monitoring &amp; follow-up</b></p> <p>Keeping record of feral animal reports; landholder contact to alert them to infestation and increase their knowledge of options; training in the use of FeralScan; collating and sharing records; submissions to DPIRD for compliance support where control action is not taken and there is ongoing community angst regarding an infestation.</p>	<p>FeralScan promotion, Feral animal hotspot reporting leading to flyer and information mailouts to targeted areas( Over 100 information flyers or letters sent out).</p>







# CONTENTS

2	Chair's introduction
2	Executive Officer's report
5	Who we are
5	Stakeholders
6	PHBG Committee
7	Operational highlights
18	Treasurers report & Financial statements





## CHAIR'S INTRODUCTION

**Brian Doy, Chairperson**

Welcome to this brief report on the first six months of 2023. As members will recall, at the Peel Harvey Biosecurity Group's (PHBG) annual general meeting in 2022 a special resolution was passed to change the PHBG's financial reporting period from the calendar year to the financial year, commencing 1 July 2023. This change was made at the request of the Department of Primary Industries and Regional Development to bring the PHBG's reporting period in line with other Regional Biosecurity Groups and to assist in the Department's administration of RGBs.

This has been a smooth transition and as you will see from the audited financial statements the organisation is in a sound financial position for the 2023/2024 financial year. We are also very pleased to have a talented and dedicated team which, under the leadership of our Executive Officer, Teele Hooper-Worrell, will continue to deliver a high quality biosecurity service to our stakeholders in the Peel Harvey operational area.

Our group thrives because of the dedication of our staff and the volunteers who give their time to serve on our management committee. I encourage anyone who may be interested in joining the committee and helping the PHBG continue to provide this essential service into the future to contact myself, Teele, or any member of the committee for more information.



## EXECUTIVE OFFICER'S REPORT

**Teele Hooper-Worrell, Executive Officer**

It is quite novel to report on six months of activities rather than a whole year. When I began to collate the metrics around what the team had delivered in six months I was blown away. It is clear the PHBG is growing in skill, expertise and ability to provide biosecurity services to landholders across our operational area. This report is a showcase of that hard work and a summary of delivered activities are captured in the operational highlights.

Communications Officer, Amanda Chatfield continued to engage local landholders through the PHBG website, social media platforms, the PHBG quarterly newsletter and media releases to local stakeholders. The engagement numbers highlight the results from this work with 1,700 visits to the PHBG website and over 246 attendees at events.

The PHBG Equipment Services Program, coordinated year-round by Equipment Officer, Kim Nicholson, grew to include the new Weed Spray Trailer. The new equipment was demonstrated at two Blackberry Control Workshop events, uptake is expected to match the popularity of the PHBG Weed Wiper.

The annual calicivirus program was delivered successfully by Feral Animal Program Manager, Megan Plant, was well attended. Additional rabbit control program activities has continued to grow supporting the importance of ongoing management and integrating multiple control options to achieve long term results.

The future includes some exciting ideas and developments and stakeholders are encouraged to work alongside the PHBG to continue building the level of community knowledgeable around biosecurity.





Blackberry Control and Weed Spray Trailer Demonstration Event, Dwellingup





3.4 FTE STAFFING LEVEL

## 2023 6 MONTH SNAPSHOT



14 EVENTS

246

ATTENDEES

86  
PIECES OF  
EQUIPMENT LOANED OUT

216  
LANDHOLDER  
MAILOUTS

84  
LANDHOLDERS  
INVOLVED  
IN THE 2023  
CALICIVIRUS  
PROGRAM



COMMUNITY  
DECLARED WEED  
REPORTS

153

26  
LANDHOLDERS  
REGISTERED  
FOR THE WEED WIPER PROGRAM



# WHO WE ARE

In 2017, the PHBG was recognised by the Minister for Agriculture and Food under the Biosecurity and Agriculture Management Act 2007. The PHBG implementing a Declared Pest Rate (DPR) for the first time in 2018 and is now one of fourteen Recognised Biosecurity Groups (RBGs). Each year landholders on one hectare or more within the PHBG's operational area pay a DPR of \$30, this money is collected and administered by the State Government.

The DPR is matched dollar for dollar by the State Government and paid into the Declared Pest Account (DPA). RBG's can apply for funding through the DPA to provide services to landholders in the control of established declared pests.

The initiatives of a RBG are not intended to replace the legal responsibilities of individual landholders but to assist in mitigating the impacts on those landholders in the control of established declared pests.

## VISION

Our vision is to see the negative impacts of declared pests (both plants and animals) reduced to a minimum, or level that is accepted locally.

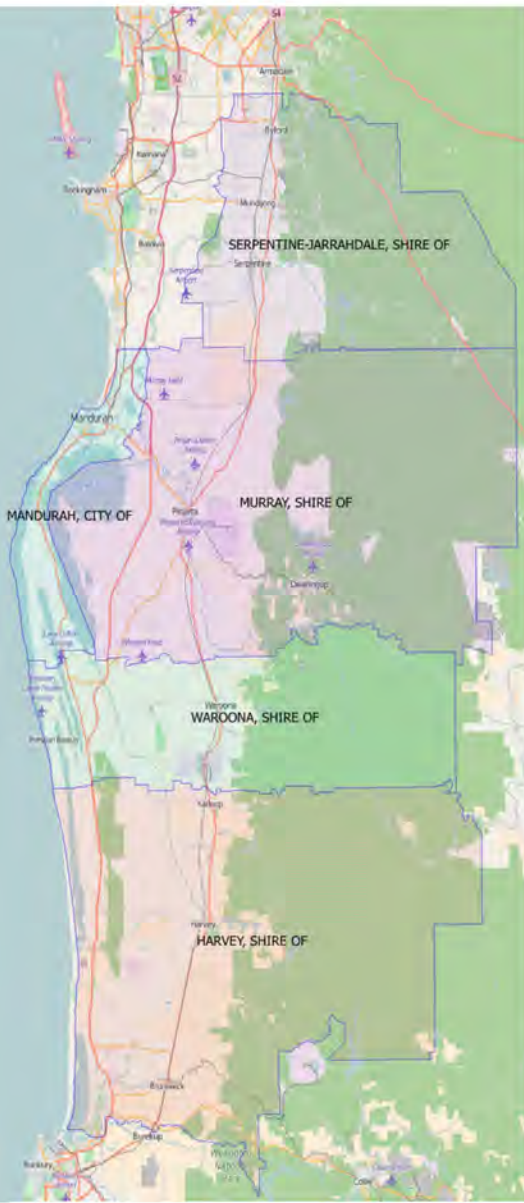
## MISSION

Our mission is to use the tools at our disposal to get priority pests on the day-to-day agenda of people who live, work or operate in our patch.

# OUR STAKEHOLDERS

The PHBG operational area is large and diverse. It comprises the Local Government Authorities (LGA) of Serpentine Jarrahdale, Mandurah, Murray, Waroona and Harvey. Over 169,000 landholders live in this patch with more than 9,000 paying the Declared Pest Rate (DPR).

- Local government authorities/councils of Harvey, Mandurah, Murray, SJ and Waroona
- Land managers of crown land, public estates and protected areas
- Managers of water assets including Water Corporation and Harvey Water
- Primary producers such as farmers, market gardeners, viticulturists and orchardists
- Primary and secondary schools
- Hunters and shooters
- Tourists, bush walkers and hikers
- Community gardens
- Infrastructure companies including ARC infrastructure (i.e. manager of the rail reserve)
- Local NRM groups including catchment councils, landcare groups, progress associations and civic clubs
- Lifestyle block landholders
- Training providers such as TAFE
- Private providers of pest control and environmental services
- Equine enthusiasts





# PHBG COMMITTEE

The **PHBG Management Committee** sets the overarching vision for the organisation. It approves the annual budget and makes decisions relating to strategic planning, risk management and memberships. The committee also consider matters arising at a state and federal level from government biosecurity policy and administration that may affect the management and operations of the PHBG.

Each LGA has one representative with full voting rights on the PHBG management committee. The representative can be a councillor or employee.

For each local government area, there can be up to three ordinary members on the PHBG management committee. Each ordinary member on the committee has full voting rights.

## THE 2023 PHBG COMMITTEE




# SEVEN SUCCESS OUTCOMES


The PHBG will be doing a good job, in terms of moving toward its vision, if it achieves the following as set out in our seven year strategic plan, The PHBG Blueprint.

  
People know that the PHBG is focused on implementing **behaviour change** at both a community and institutional level.

  
Local **champions**, organisations and businesses are recognised for doing the right thing.

  
Pest control activities are coordinated and sustained across property and management **boundaries**.

  
People know where to go to **report pests** and are motivated to do so.

  
**Children** are given the opportunity to learn about pests impacts and management options.

  
**Best practice** for pest control is endorsed, readily accessible and widely promoted.

  
**Compliance** is forthcoming where engagement is not successful.

For more information on the PHBG's seven success outcomes visit the PHBG website, [www.phbg.org/home/reporting](http://www.phbg.org/home/reporting)





# OPERATIONAL HIGHLIGHTS

Peel Harvey Biosecurity Group



## THE PHBG ENGAGES WITH LANDHOLDERS THROUGH A VARIETY OF MEANS:



6

MEDIA  
RELEASES  
1ST HALF OF 2023

246

ATTENDEES



EVENTS IN THE 1ST  
HALF OF 2023



1,700

VISITS TO THE PHBG WEBSITE  
IN 1ST HALF OF 2023

1,115



COMMUNITY NEWSLETTERS  
SENT IN 1ST HALF OF 2023



31,000

PEOPLE SAW PHBG  
CONTENT ON FACEBOOK



1,069

LIKES ON THE PHBG  
FACEBOOK PAGE

PHOTO: PHBG Weed Wiper





## 2023 TRAINING SUMMARY

HOSTED IN THE SHIRE OF HARVEY  
MAY 29TH TO JUNE 2ND 2023

# CERTIFICATE III RURAL AND ENVIRONMENTAL PEST MANAGEMENT (AHC30318)



TRAINING PROVIDED BY CENTRAL REGIONAL TAFE, LECTURER BEN MASLEN



21 Participants



9 Students



6 New Professionals

Six of the 2023 students have gone on to, or are currently in the process of, becoming **Licensed Pest Management Technicians**, ready to service the Peel Harvey region.

“ *Itching to get to work* ”

-Participant testimonial

**\$500** subsidies provided  
to **four** local volunteers.

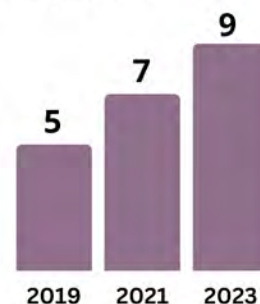


Cross-tenure Networking

9 Organisations collaborated during the training week program

**Collaborators:** Department of Biodiversity, Conservation and Attractions, Department of Primary Industries and Regional Development, Evicom Australia, Leschenault Biosecurity Group, WA Feral Pig Advisory Group, National Feral Pig Action Plan and Water Corporation.

2023 was the third time the PHBG has hosted this training opportunity.





**TRAINING NEW HANDS TO TACKLE INVASIVE PESTS**

There were nine local participants at a 2023 TAFE training course held in Harvey to tackle invasive pests, thanks to the Peel Harvey Biosecurity Group.

The Peel Harvey Biosecurity Group aims to assist delivery of the Certificate III in Rural and Environmental Pest Management (AHC30318) within the Peel Harvey every two years in order to increase best practice control and management of vertebrate pest species within the region.

The presence of additional observers and presenters from the Departments of Biodiversity, Conservation and Attractions and Primary Industries and Regional Development, Evicom Australia, Leschenault Biosecurity Group, WaterCorp and the Feral Pig Action Group shows the cross tenure networking and collaboration that the course supports.

The course included a mixture of on-site training and field visits. With a prerequisite of course entry being that participants are required to already have experience working or volunteering in the area of pest control, Course field activities provided a great opportunity for participants to share knowledge and discuss the on-ground application of control programs and their experiences.

Through the Declared Pest Account (DPA) the PHBG provides a \$500 subsidy for local participants who commit to provide voluntary assistance to the local community in the control of feral animals.

PHBG Feral Animal Program Coordinator, Megan Plant said a highlight of this year's training program was the guest presentation from a 2021 course participant. "It was fantastic to hear the success they are having, and how they have improved and developed their feral animal control programs since completing the course".

Course participant Aaron Williams from Djilba Project Management says he is 'itching to get to work' after completing the week-long course. Aaron cited the presentations by representatives from DPIRD as a highlight, appreciating them sharing knowledge they have gained from experience with the same species that Djilba are working to control.

Learning specialised skills relating to the use of registered pesticides during the training provided by Central Regional TAFE was also considered to be key, with Aaron praising Central Regional TAFE Lecturer, Ben Maslen, for his 'practical, common-sense approach to dealing with some of the problems that can arise when managing pest animals'.

Aaron says cross networking with DBCA and DPIRD during the week is already leading to increased work opportunities, and the possibility of ongoing training.

Landholders interested in attending the course in future are encouraged to reach out to the PHBG via email to [feralanimals@phbg.org](mailto:feralanimals@phbg.org).





## 2023 WORKSHOP SUMMARY



# 2023 WEED ID AND ADVICE WORKSHOP

WITH PRESENTERS GREG KIEGHERY AND ANDREW MITCHELL  
HELD ON THE 12TH MAY 2023



**27** Attendees



Take home  
resources



Over **100**  
weed samples



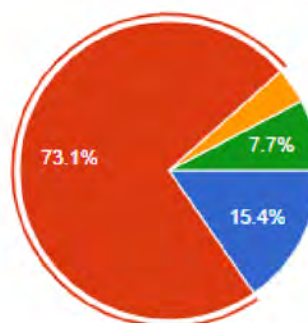
Control information  
and advice



100% of attendees would  
recommend the workshop

- “ Fantastic hearing the knowledge from experts, good having specimens to see. ”
- “ Keep up the great work that you are doing, another great workshop, well done! ”
- “ Lunch option was fantastic, Presenters were amazing. Knowledge was best in AUS. ”
- “ All very useful info & very well presented! It will enhance my care of the environment into the future. ”

### Who attended?



- Landholder
- Gov't Employee
- NRM Officer
- Community Group





Weed ID and Advice Workshop, Mandurah





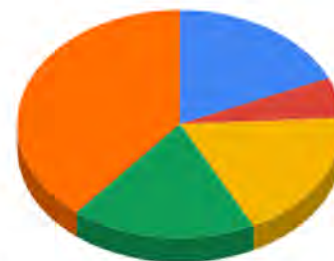
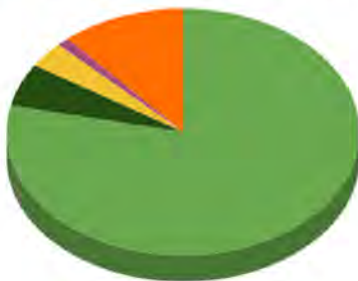
# COMMUNITY REPORTING

The PHBG encourages the community to report declared weeds through its online hotspot form (found on the home page of the PHBG website). A PHBG Field Officer will then seek to validate the report and send an initial landholder letter to the landholder of the reported property, describing the infestation and detailing control options.

In the first half of 2023 **74** declared weed hotspots were reported to the PHBG. Over **169** of both historical and novel reports were validated within the six months reporting time period. A total of **216** letters were sent to landholders as either initial landholder letters or area-wide mailouts advising of local weed or pest issues.

WEED REPORTS BY WEED TYPE

● Cotton Bush ● Arum Lily ● Apple of Sodom ● Paterson's Curse ● Cape Tulip



WEED REPORTS BY LOCAL GOVERNMENT AREA

● Waroona ● Mandurah ● Harvey ● Serpentine Jarrahdale ● Murray

The aim for every community report that is passed along to the PHBG is to record, validate and contact the appropriate land manager. The aim of our initial landholder letters are to inform landholders of their legal responsibilities under the Biosecurity and Agricultural Management Act (BAM Act) to control established declared pests, both weeds and feral animal species, provide links to control information and share what the PHBG can do to assist in control efforts. These activities also collect data on the prevalence of declared pests with the hope of capturing a decrease in declared weeds over time.

Community  
report

PHBG  
verification

Initial  
landholder letter



THIS RESOURCE HAS BEEN DEVELOPED

**COTTON BUSH** (Go

Cotton bush can be found in bushland settings. As a green and soft, it develops reaching over two meters in and large seed pods.

Cotton bush invades pasture many hectares in size. Each seeds which are spread by wind. Cotton bush can be controlled by chemical application. Follow essential for long term control.

Scan here for more information on cotton bush and options for control.

THIS RESOURCE HAS BEEN DEVELOPED

**PATERSON'S CURSE**

Paterson's Curse is an aggressive weed found in degraded farmland, often on soil as well as water run alkaloids that are toxic to livestock.

The best time to control Paterson's Curse is when the plant is actively growing. Herbicide treatment is most effective when the plant is actively growing.

Scan here for more information on Paterson's curse and options for control.

THIS RESOURCE HAS BEEN DEVELOPED

**APPLE OF SODOM**

Found in farmland or disturbed areas, Apple of Sodom produces round fruits that yellow as the seeds are spread via these fruits.

Apple of Sodom responds well to herbicide treatment. Chemical control is most effective when the plant is actively growing.

Scan here for more information on Apple of Sodom and options for control.

THIS RESOURCE HAS BEEN DEVELOPED

**ARUM LILY** (Zante

Arum lily is usually found in irrigated areas and can form dense thickets outcompeting pasture and native plants.

The most effective time to control Arum lily is when the plant is flowering, although it can be controlled at any time. Correct herbicide application is essential for effective control.

Scan here for more information on Arum lily and options for control.

THIS RESOURCE HAS BEEN DEVELOPED

**CAPE TULIP** (Mor

Cape tulip can be found in bushland. Germinating in single, green, strap-like leaves in spring.

Cape tulip is toxic to stock, making it a danger to livestock. Herbicide application while the plant is actively growing is most effective in controlling Cape tulip over several years.

Scan here for more information on Cape tulip and options for control.

THIS RESOURCE HAS BEEN DEVELOPED

**BLACKBERRY** (Rubus species)

Blackberry is a scrambling plant of pastures and waterways that produces white to pink flowers, before fruiting over summer. The fruit is highly palatable to birds and foxes, which can assist in seed dispersal.

Blackberry forms dense thickets, smothering productive land, native plants and harbouring pests such as foxes and rabbits. Blackberry can be manually removed at any time of year, though care must be taken to remove the roots. Herbicide treatment is most effective while the plant is actively growing.

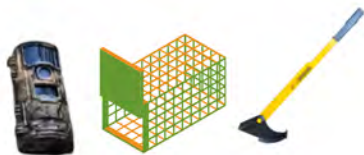
Scan here for more information on Blackberry and options for control.





# EQUIPMENT SERVICES

86



pieces of equipment loaned out

**The current list of equipment available to landholders includes:**

- Cape tulip weed wiper
- Weed spray trailer
- HOGGONE bait box
- Warren smoker
- School resource boxes
- Monitoring cameras
- Fox cage traps
- Soft jaw trapping set
- Rabbit bait station
- Cotton bush tree popper
- Backpack weed sprayer





# BLACKBERRY CONTROL WORKSHOPS



## 2023 WORKSHOP SUMMARY



**Two locations:**  
**Dwellingup &**  
**Wokelup**



**32** Attendees



**Take home resources**  
**for both declared**  
**weeds & feral pests**



**Control information**  
**and advice**



**of attendees would**  
**recommend the workshop**

**All LGA's in PHBG's operational area**  
**were represented within the**  
**participants to these workshops.**



**Equipment demonstration & spraying**  
**techniques conducted on active**  
**infestations of Blackberry.**







**Blackberry Control and Weed Spray Trailer Demonstration Event, Mornington**



# 2023 PHBG Calicivirus Release Summary

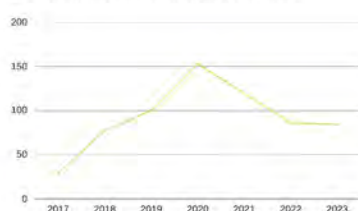
## February to April 2023

As an established declared pest the European rabbit is an ongoing issue across the Peel Harvey region. Landholders report rabbit activity year-round with many engaging with the PHBG to learn effective ways to reduce rabbit numbers on their property.



The calicivirus works best when used in an integrated management plan to keep rabbit numbers low year-round. The calicivirus will not achieve long term reduction when used in isolation. A range of information resources are provided to landholders taking part in the annual PHBG calicivirus program to encourage follow up control action is undertaken.

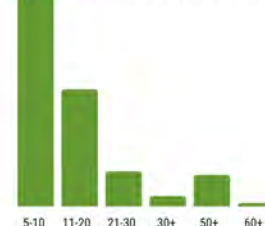
Number of landholders registering for the calicivirus release from 2017 to 2023



2023 calicivirus release landholder registrations by Local Government Area (LGA)



Rabbits recorded in pre-release monitoring by landholders



## The next step

For long term control landholders need to follow up a calicivirus release with additional control methods.



Exclusion fencing

Trapping



Shooting



Warren destruction



Baiting

## Baiting program

The PHBG are supporting landholders to undertake follow up control safety and effectively using bait stations. Bait stations can be loaned out by landholders at no charge, with instructions and demonstration of how to use bait products like 1080 or Pindone to reduce rabbit numbers while reducing any risk to off target species.

Bait station loans by LGA



● Mandurah ● Murray ● Serpentine Jarrahdale ● Waroona





**JANUARY 2023 – JULY 2023  
TREASURER'S REPORT  
AUDITED FINANCIALS**



## 2023 Treasurer's Report

Annual General Meeting 18<sup>th</sup> October 2023

I would like to present the audited financials for the 6 months to June 30, 2023. These reports have been completed by Ward and Ilsley Partners, Business Accountants, Mandurah.

### Finances for 2023

#### **Declared Pest Account**

A total of \$790,500 was granted to the PHBG in 2022 from the Declared Pest Account (DPA) for an 18 month period to 30 June 2023, as detailed below.

First Instalment	224,578
Second Instalment	<u>224,578</u>
	449,156
2021 Unspent DPA grant funds*	116,765
Third Instalment (2023)	<u>224,579</u>
	790,500

\*DPA funds can only be spent in in the year they are received. Permission was obtained from DPIRD to apply the 2021 unspent funds to the 2022 budget.

The PHBG approved Operational Plan and Budget was for an 18-month period to facilitate our transition from a calendar year to a financial year, therefore unspent DPA funds from 2022 were allocated to the 2023 six month budget.

Total DPA expenditure for the six months was \$258,137 leaving an unspent balance of \$157,379.

#### **Grants from other Sources**

State NRM Community Stewardship Grant      \$17,213

Grants carried over to the next financial period.

State NRM Community Stewardship Grant	5,214
Coolup LCDC 1080 (Coolup LCDC)	<u>473</u>
	5,687

A total of \$5,687 (Grants in Advance) has been carried forward to 2023/24.

### Additional notes

Assets were reduced as there were no major purchases and smaller purchases were recorded in Equipment and Tools.

Travel expenses are lower as a lease vehicle (Triton ute) was acquired to assist with the delivery of equipment which has reduced the need for staff to use their personal vehicles.

Publications and resources has been underspent over the last couple of years. There was \$15,000 in the Operation Plan for information stands at local events which was allocated to cover some of the cost of professional videos to create educational resources to have on the website and provide to landholders.



We haven't received the June 30 Declared Pest Account Statement from DPIRD as they are in the process of a reconciliation with Revenue WA and it is taking longer than expected.

We have received our first instalment of \$282,060 for the 2023/24 year.

*I move that the Audit and Financial Reports for the six months to June 30, 2023 be accepted as a fair and true record of the Peel Harvey Biosecurity Group finances.*

*I would also like to recommend that Ward and Ilsley be appointed as the auditor for the 2023/24 financial year.*

Colleen Archibald  
Hon. Treasurer



**PEEL HARVEY BIOSECURITY GROUP INCORPORATED**

**FINANCIAL ACCOUNTS  
FOR THE SIX MONTHS ENDED  
30 JUNE 2023**



**PEEL HARVEY BIOSECURITY GROUP INCORPORATED**  
**CONTENTS**

Statement by Committee

Statement of Profit or Loss and Other Comprehensive Income

Statement of Financial Position

Statement of Changes in Equity

Statement of Cash Flows

Notes to the Financial Statements

Auditors' Report



## PEEL HARVEY BIOSECURITY GROUP INCORPORATED

### STATEMENT BY THE COMMITTEE

In the opinion of the Committee: -

1. The accompanying Income & Expenditure Statements of the Organisation are drawn up so as to give a true and fair view of the results of the Organisation for the six months ending 30 June 2023.
2. The accompanying Balance Sheet of the organisation is drawn up so as to give a true and fair view of the state of affairs of the Organisation as at the end of that period.
3. At the date of this statement there are reasonable grounds to believe that the Organisation will be able to pay its debts as and when they fall due.
4. The accompanying financial statements have been prepared in accordance with Australian Accounting Standards and Applicable Approved Accounting Standards as noted in Note 1 of the accompanying accounts and do comply with the Organisation's constitution.

This statement is made in accordance with the resolution of the Committee and is signed for and on behalf of the Committee by:



Name ..... Colleen Archibald

Position: ..... Treasurer



Name ..... Brian Doy

Position: ..... Chair

Dated: 02/10/2023



**Peel Harvey Biosecurity Group**  
**STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME**  
**For the six months ended 30 June 2023**

	<b>2023</b>	<b>2022</b>
<b>Income</b>		
4-1030 Paid Parental Scheme	14,624	-
4-1050 Grants State	-	31,700
4-1052 Declared Pest Account	224,578	449,156
4-1061 Carryover Grant State	12,000	13,385
4-1063 Carryover Declared Pest Account	33,546	(74,159)
4-1101 Carryover Grant Other	163	530
4-5020 Interest Income	77	118
4-5035 Recoupments	470	-
<b>Total 4-5035 Recoupments</b>	<b>285,458</b>	<b>420,730</b>
4-5050 Sundry Income	13	-
<b>Total Income</b>	<b>285,471</b>	<b>420,730</b>
<b>Gross Profit</b>	<b>285,471</b>	<b>420,730</b>



**Peel Harvey Biosecurity Group**  
**STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME**  
**For the six months ended 30 June 2023**

	<b>2023</b>	<b>2022</b>
<b>Expenses</b>		
6-0010 Accounting and bookkeeping	-	854
6-0020 Advertising and marketing	11,378	8,779
6-0040 Asset Purchased	2,298	24,838
6-0050 Audit Fees	2,500	2,800
6-0070 Bank charges and fees	87	175
6-0100 Cleaning and Office Maintenance	864	1,560
6-0110 Events		
6-0111 Catering	2,570	1,678
6-0112 Workshops	9,180	2,804
6-0113 Field Days	0	427
<b>Total 6-0110 Client or Event Support</b>	<b>11,750</b>	<b>4,909</b>
6-0210 Consumables	1,023	379
6-0220 Computer and IT	2,519	9,146
6-0230 Consultants and Contractors	6,320	964
6-0234 Weed Control	12,000	43,373
6-0235 Pest Control	-	227
<b>Total 6-0230 Consultants and Contractors</b>	<b>18,320</b>	<b>44,564</b>
6-0240 Landholder Communication	1,672	160
6-0300 Gifts and donations	-	72
6-0320 Equipment and tools	10,184	1,252
6-0330 Fees Baits and Permits	1,447	5,290
6-0395 Health & Safety	5,387	-
6-0400 Insurance	6,473	5,962
6-0480 Meeting Expenses	533	1,187
6-0490 Membership Fees paid	309	500
6-0500 Motor Vehicle Expenses	1,054	1,346
6-0501 MV Fuel & Oils	1,475	1,471
6-0505 MV Lease	6,380	4,253
<b>Total 6-0500 Motor Vehicle Expenses</b>	<b>8,909</b>	<b>7,070</b>
6-0510 Postage & shipping	1,404	1,816
6-0520 Printing, stationery & supplies	975	2,430
6-0540 Publications and Resources	21,359	60
6-0590 Repair and maintenance	3,427	1,215
6-0600 Salary and wages - staff	137,226	254,196
6-0607 Superannuation Expense	12,712	25,501
6-0608 Annual Leave Provision	340	(2,493)
6-0609 LSL Provision	2,422	(4,621)
6-0610 Insurance Workers Comp	2,245	1,622
6-0612 Honorarium and fees	-	2,792
6-0650 Schools Outreach	1,200	-

These are audited special purpose financial statements and should  
be read in conjunction with the audit report dated 29 September 2023

**Peel Harvey Biosecurity Group**  
**STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME**  
For the six months ended 30 June 2023

	<u>2023</u>	<u>2022</u>
<b>Expenses (Continued)</b>		
6-0670 Sundry Expenses	282	310
6-0680 Telephone & internet	2,118	3,580
6-0700 Training and Development (Staff)	7,962	4,184
6-0710 Travel expenses	1,276	9,362
6-0711 Accommodation	373	719
<b>Total 6-0710 Travel expenses</b>	<u>1,649</u>	<u>10,081</u>
6-0730 Volunteer Costs	-	-
6-0732 Volunteer Training	3,986	-
<b>Total 6-0730 Volunteer Costs</b>	<u>3,986</u>	<u>-</u>
6-0800 Reserves Non DPA	511	562
<b>Total Expenses</b>	<u>285,471</u>	<u>420,732</u>
<b>Other Expenses</b>		
BAS Roundoff Gain or Loss	-	(1)
<b>Total Other Expenses</b>	<u>0</u>	<u>(1)</u>
<b>Surplus \ (Deficit) for the Year</b>	<u>0</u>	<u>(1)</u>
<b>Other Comprehensive Income</b>		
<b>Total Other Comprehensive Income</b>	<u>0</u>	<u>0</u>
<b>Total Comprehensive Income</b>	<u>0</u>	<u>(1)</u>
<b>Deficit / (Surplus) attributable to members</b>	<u>0</u>	<u>(1)</u>
<b>Total Comprehensive Income attributable to members</b>	<u>0</u>	<u>(1)</u>



**Peel Harvey Biosecurity Group**  
**STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME BY CLASS**  
For the six months ended 30 June 2023

	DPA Admin	DPA Comms	DPA Feral Pests	DPA Weeds	General Operating	State NRM_CSGL	Not Specified	TOTAL
<b>Income</b>								
4-1030 Paid Parental Scheme	-	-	-	-	14,624	-	-	14,624
4-1052 Declared Pest Account	26,725	25,377	86,238	86,238	-	-	-	224,578
4-1061 Carryover Grant State	-	-	-	-	-	12,000	-	12,000
4-1063 Carryover Declared Pest Account	10,663	17,531	2,117	3,235	-	-	-	33,546
4-1101 Carryover Grant Other	-	-	-	-	163	-	-	163
4-5020 Interest Income	-	-	-	-	77	-	-	77
4-5035 Recoupments	-	-	-	-	470	-	-	470
4-5050 Sundry Income	13	-	-	-	-	-	-	13
<b>Total Income</b>	<b>37,400</b>	<b>42,909</b>	<b>88,355</b>	<b>89,473</b>	<b>15,334</b>	<b>12,000</b>	-	<b>285,471</b>
<b>Gross Profit</b>	<b>37,400</b>	<b>42,909</b>	<b>88,355</b>	<b>89,473</b>	<b>15,334</b>	<b>12,000</b>	-	<b>285,471</b>
<b>Expenses</b>								
6-0020 Advertising and marketing	584	4,534	3,156	3,104	-	-	-	11,378
6-0040 Asset Purchased	2,298	-	-	-	-	-	-	2,298
6-0050 Audit Fees	2,500	-	-	-	-	-	-	2,500
6-0070 Bank charges and fees	87	-	-	-	-	-	-	87
6-0100 Cleaning and Office Maintenance	864	-	-	-	-	-	-	864
6-0110 Events	-	-	-	-	-	-	-	-
6-0111 Catering	960	-	518	1,091	-	-	-	2,570
6-0112 Workshops	-	-	1,815	7,365	-	-	-	9,180
6-0113 Field Days	-	-	-	-	-	-	-	-
<b>Total 6-0110 Events</b>	<b>960</b>	<b>-</b>	<b>2,333</b>	<b>8,457</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>11,750</b>
6-0210 Consumables	452	-	572	-	-	-	-	1,023
6-0220 Computer and IT	-	-	1,260	1,260	-	-	-	2,519
6-0230 Consultants and Contractors	6,320	-	-	-	-	-	-	6,320
6-0234 Weed Control	-	-	-	-	-	12,000	-	12,000
<b>Total 6-0230 Consultants and Contractors</b>	<b>6,320</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>12,000</b>	<b>-</b>	<b>18,320</b>
6-0240 Landholder Communication	-	605	-	1,067	-	-	-	1,672
6-0320 Equipment and tools	136	-	9,982	67	-	-	-	10,184
6-0330 Fees Batts and Permits	-	-	1,284	-	163	-	-	1,447
6-0395 Health & Safety	-	-	2,908	2,480	-	-	-	5,387
6-0400 Insurance	-	-	3,236	3,236	-	-	-	6,473
6-0480 Meeting Expenses	404	14	-	115	-	-	-	533
6-0490 Membership Fees paid	209	-	-	100	-	-	-	309
6-0500 Motor Vehicle Expenses	-	-	644	410	-	-	-	1,054
6-0501 MV Fuel & Oils	-	-	588	886	-	-	-	1,475
6-0505 MV Lease	-	-	3,190	3,190	-	-	-	6,380
<b>Total 6-0500 Motor Vehicle Expenses</b>	<b>-</b>	<b>-</b>	<b>4,422</b>	<b>4,486</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,909</b>
6-0510 Postage & shipping	69	213	1,122	-	-	-	-	1,404
6-0520 Printing, stationery & supplies	616	44	100	215	-	-	-	975
6-0540 Publications and Resources	-	21,108	-	-	-	-	-	21,359
6-0590 Repair and maintenance	100	-	54	3,273	-	-	-	3,427
6-0600 Salary and wages - staff	9,777	12,514	46,994	53,317	14,624	-	-	137,226
6-0607 Superannuation Expense	1,014	1,298	4,873	5,528	-	-	-	12,712
6-0608 Annual Leave Provision	85	85	85	85	-	-	-	340
6-0609 LSL Provision	606	606	606	606	-	-	-	2,422
6-0610 Insurance Workers Comp	-	-	1,122	1,122	-	-	-	2,245

These are audited special purpose financial statements and should be read in conjunction with the audit report dated 29 September 2023

Peel Harvey Biosecurity Group  
STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME BY CLASS  
For the six months ended 30 June 2023

	DPA Admin	DPA Comms	DPA Feral Pests	DPA Weeds	General Operating	State NRM_CSGL	Not Specified	TOTAL
Expenses (continued)								
6-0650 Schools Outreach	-	1,200	-	-	-	-	-	1,200
6-0670 Sundry Expenses	244	-	-	-	36	-	-	280
6-0680 Telephone & internet	-	-	1,164	955	-	-	-	2,118
6-0700 Training and Development (Staff)	7,138	688	136	-	-	-	-	7,962
6-0710 Travel expenses	1,276	-	-	-	-	-	-	1,276
6-0711 Accommodation	373	-	-	-	-	-	-	373
Total 6-0710 Travel expenses	1,649	-	-	-	-	-	-	1,649
6-0730 Volunteer Costs	-	-	-	-	-	-	-	-
6-0732 Volunteer Training	1,039	-	2,947	-	-	-	-	3,986
Total 6-0730 Volunteer Costs	1,039	-	2,947	-	-	-	-	3,986
6-0800 Reserves Non DPA	-	-	-	-	511	-	-	511
Total Expenses	37,400	42,909	88,355	89,473	15,335	12,000	-	285,471
Other Expenses								
BAS Roundoff Gain or Loss	-	-	-	-	-	-	-	-
Total Other Expenses	-	-	-	-	-	-	-	-
Surplus \ (Deficit) for the Year	-	-	-	-	-	-	-	-

These are audited special purpose financial statements and should be read in conjunction with the audit report dated 29 September 2023



# Peel Harvey Biosecurity Group

## Statement of Financial Position

As of June 30, 2023

	2023	2022
<b>Assets</b>		
<b>Current Assets</b>		
1-1110 PHBG Chq Acc	323,246	339,076
1-1120 PHBG Debit Card	1,305	1,995
Accounts Receivable (A/R)	14	-
<b>Total Current Assets</b>	<b>324,565</b>	<b>341,071</b>
<b>Total Assets</b>	<b>324,565</b>	<b>341,071</b>
<b>Liabilities and shareholder's equity</b>		
<b>Current liabilities:</b>		
Accounts Payable (A/P)	6,862	(1,914)
2-1170 Employee Provisions		
2-1171 Annual Leave Provision	9,119	8,778
2-1172 Long Serve Provisions	12,310	9,887
<b>Total 2-1170 Employee Provisions</b>	<b>21,429</b>	<b>18,666</b>
2-1190 Superannuation payable	7,009	7,350
2-1240 Grants in Advance	5,686	17,849
2-1250 Grants Repayable DPA	157,379	190,926
2-1400 Payroll Owing	5,240	4,332.00
ATO Clearing Account	18,677	2,089
<b>Total current liabilities</b>	<b>222,282</b>	<b>239,298</b>
<b>Shareholders' equity:</b>		
Net Income	0	(1)
3-0500 Opening balance equity	19	20
3-4000 Reserves Not DPA	102,264	101,754
<b>Total shareholders' equity</b>	<b>102,283</b>	<b>101,773</b>
<b>Total liabilities and equity</b>	<b>324,565</b>	<b>341,071</b>

**Peel Harvey Biosecurity Group**  
**STATEMENT OF CHANGES IN EQUITY**  
For the six months ended 30 June 2023

	Accumulated Funds	Reserves Non DPA	Total
	\$	\$	\$
<b>Balance at 1 January 2022</b>	20	101,192	101,212
Transfer to Reserve Account	-	562	562
Comprehensive Income:			
Surplus/(Deficit) This Year	(1)	-	-
Other Comprehensive Income for the Year	-	-	-
Total Comprehensive Income for the Year	-	-	-
Attributable to Members	(1)	-	-
<b>Balance at 31 December 2022</b>	<b>19</b>	<b>101,754</b>	<b>101,773</b>
<b>Balance at 1 January 2023</b>	19	101,754	101,773
Transfer to Reserve Account	-	510	510
Comprehensive Income:			
Surplus/(Deficit) This Year	-	-	-
Other Comprehensive Income for the Year	-	-	-
Total Comprehensive Income for the Year	-	-	-
Attributable to Members	0	-	-
<b>Balance at 30 June 2023</b>	<b>19</b>	<b>102,264</b>	<b>102,283</b>



**Peel Harvey Biosecurity Group**  
**STATEMENT OF CASH FLOWS**  
For the six months ended 30 June 2023

	<u>2023</u>	<u>2022</u>
<b>Cash Flows from Operating Activities</b>		
Funds From Operations		
Grant Funding	224,400	532,992
Other Income	15,347	118
Payments to Suppliers	(98,279)	(97,818)
Payments for Salaries & Related Costs	(149,370)	(275,403)
Payments for Consultants and Contractors	(6,320)	(44,564)
<b>Net Cash provided by Operating Activities</b>	<b>(14,222)</b>	<b>115,325</b>
 Cash Flows from Other Sources		
Less: Purchase of Plant & Equipment	(2,298)	(24,838)
<b>Net Cash provided by Other Sources</b>	<b>(2,298)</b>	<b>(24,838)</b>
 Net Increase in Cash	(16,520)	90,487
 Cash at the beginning of the Year	341,071	250,584
 <b>CASH AT END OF FINANCIAL YEAR</b>	<b>324,551</b>	<b>341,071</b>

**NOTES TO THE STATEMENT OF CASHFLOWS**

**Reconciliation of Cash**

Cash at the end of the financial year as shown in the Statement of Cashflow is reconciled to the related items in the Balance Sheet as follows:

Cash on Hand	-	-
Cash at Bank	324,551	341,071
<b>Total Cash</b>	<b>324,551</b>	<b>341,071</b>

**Reconciliation of Net Cash Provided by Operating Activities**

Net Surplus/(Deficit)	0	561.39
Add Back:		
Transfer to Reserve	511	-
Assets Purchased In P&L	2,298	24,838
(Increase)/Decrease in Debtors	(14)	52,135
Increase/(Decrease) in Creditors & Accruals	25,930	(15,340)
Increase/(Decrease) in Provisions	2,763	(7,114)
Increase/(Decrease) in Grant Funding in Advance / Repayable DPA	(45,710)	60,245
<b>Net Cash Provided by Operating Activities</b>	<b>(14,222)</b>	<b>115,325</b>

Peel Harvey Biosecurity Group Incorporated

NOTES TO THE SPECIAL PURPOSE FINANCIAL REPORT

Note 1: Statement of Significant Accounting Policies

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act 2015 and the Department of Primary Industries and Regional Development. The Committee has determined that the Peel Harvey Biosecurity Group Incorporated is not a reporting entity.

The financial report has been prepared in accordance with the requirements of the following applicable Australian Accounting Standards:

AASB 101 :	Presentation of Financial Statements
AASB 108 :	Accounting Policies, Changes in Accounting Estimates and Errors
AASB 110 :	Events after Reporting Period
AASB 1048 :	Interpretation of Standards
AASB 1054 :	Australian Additional Standards

No other Australian Accounting Standards or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

The financial statements have been prepared on an accruals basis and are based on historical costs and do not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

Note 2: Declared Pest Account

The Peel Harvey Biosecurity Group (PHBG) receives an annual grant from the Declared Pest Account (DPA) administered by the Department of Primary Industries and Regional Development (DPIRD). The DPA consists of funds raised from the Declared Pest Rate plus matching funds from the State Government.

A total of \$790,500 was granted to the PHBG in 2022 from the Declared Pest Account (DPA) for an 18 month period to 30 June 2023, as detailed below.

2021 Unspent DPA grant funds	116,765
First Instalment (received in previous year)	224,578
Second Instalment (received in previous year)	224,578
Third Instalment	224,579
	<hr/>
	790,500

2023 DPA funds were allocated to the following projects:

	2023 DPA
	Expense
Admin	37,400
Feral Pests	88,355
Weeds	89,473
Comms	42,909
Total	<hr/>
	258,137

Unspent balance of DPA grant funds as of 30th June 2023 is \$157,379



Peel Harvey Biosecurity Group Incorporated

NOTES TO THE SPECIAL PURPOSE FINANCIAL REPORT

Note 3: Grants in Advance

In addition to an annual grant from the Declared Pest Account (DPA), the organisation receives grant funding from various other sources.

The table below depicts the breakdown of grant balances at 30 June 2023 for projects where funds have been carried forward into 2023:

State NRM CSG (SJ NP Cottonbush)	17,213
Coolup LCDC 1080 (General Operating)	636
PHBG received the following grants to 30 June 2023	
None noted	-

The following funds were carried over and are expected to be expended in 2023/24.

State NRM CSG (SJ NP Cottonbush)	5,214
Coolup LCDC 1080 (General Operating)	473
	<hr/>
	5,687

The above total of \$5,687 has been included in Grants in Advance reported in the Balance Sheet.

Note 4: Presentation of Comparative Information

The comparative information within the income and expenditure statement represents audited figures for the 6-months ended 30 June 2023, it is therefore, difficult to compare the six months ended 30 June 2023 to the year ended 31 December 2022.

**AUDITORS' REPORT**  
**TO THE MEMBERS OF**  
**PEEL HARVEY BIOSECURITY GROUP INCORPORATED**

**Opinion**

We have audited the accompanying financial report of Peel Harvey Biosecurity Group Incorporated (the Organisation) which comprises the statement of financial position as at 30 June 2023, statement of comprehensive income, notes to and forming part of the accounts and statement by the committee of management.

In our opinion, the financial report of Peel Harvey Biosecurity Group Incorporated, presents fairly, in all material respects the financial position as at 30 June 2023 and its financial performance and its cash flows for the six months then ended in accordance with Australian Accounting Standards and in accordance with the provisions of the Constitution.

**Basis of opinion**

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Peel Harvey Biosecurity Group Incorporated in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Emphasis of matter**

We draw attention to Note 1 to the financial report which describes the revenue recognition policy of Peel Harvey Biosecurity Group Incorporated, including the limitations that exist in relation to the recording of cash receipts from various revenue sources. As is common for organisations of this type, it is not practicable to maintain an effective control over income and expenses prior to their initial entry into the accounting records, and therefore, no opinion is expressed on the accuracy of these amounts. However, all amounts recorded as deposits and payments have been properly reflected in the financial report. Accordingly, our audit procedures were limited to the amounts recorded in the books of accounts. Our opinion is unmodified in respect of this matter.

**Responsibilities of management and those charged with governance for the financial report**

Management is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the applicable legislation and for such internal control as management determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.



## **Auditor's responsibilities for the audit of the financial report**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at: <http://www.auasb.gov.au/Home.aspx>. This description forms part of our auditor's report.

### **WARD & ILSLEY PARTNERS PTY LTD**

**Certified Practising Accountants**

55C Mandurah Terrace, Mandurah, WA

A handwritten signature in black ink, appearing to read 'I J A ILSLEY', is positioned above the printed name.

**I J A ILSLEY CPA**

On 29 September 2023

**AUDITOR'S INDEPENDENCE DECLARATION REPORT**  
**TO THE MEMBERS OF**  
**PEEL HARVEY BIOSECURITY GROUP INCORPORATED**

I declare that to the best of my knowledge and belief, during the six months ended 30 June 2023, there have been no contraventions of:

- (a) The auditor independence requirements as set out in section 80 of the *Associations Incorporations Act (WA) 2015* in relation to the audit; and
- (b) Any applicable code of professional conduct in relation to the audit.

**WARD & ILSLEY PARTNERS PTY LTD**  
**Certified Practising Accountants**  
55C Mandurah Terrace, Mandurah, WA



**I J A ILSLEY CPA**  
On 29 September 2023





### CONTACT US

Peel Harvey Biosecurity Group  
93 South Western Highway, Waroona, 6215  
[www.PHBG.org](http://www.PHBG.org) ● [executive@PHBG.org](mailto:executive@PHBG.org) ● [@PH\\_Biosecurity](https://www.instagram.com/PH_Biosecurity)