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**ADDITIONAL INFORMATION SHEET**

**APPLICATION FOR AN AQUACULTURE LICENCE FOR LARGE LAND-BASED PROPOSALS OR PROPOSALS IN WA COASTAL WATERS**

This sheet is to be used in conjunction with an Application for the Grant of an Aquaculture Licence (the Application).

**Details of Application to which this Additional Information Sheet relates:**

Name of Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Date of execution of the Application: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **PART A – General Information** | |
| Please attach additional information in one file or separate files, with appropriate headings, using the “attach file” button on the online form   1. **Location of site**    1. Description and geographic location of proposed site    2. Site coordinates    3. Site area (hectares) 2. **Proposed farm layout**   *Provide a diagram and description of the proposed farm layout, noting any issues and areas of significance such as biosecurity and any sensitive benthic habitats.*   1. **Species and culture methods**   *List the species of fish to be cultured and provide details of the proposed source of broodstock, culture methods and the feed type and source.*   1. **Aquaculture gear and production systems**   *Provide details of the aquaculture gear (equipment) and production systems that will be used; for example, the design, size and number of cages or other structures; their deployment and mooring systems; fallowing procedures; and mooring equipment.*   1. **Supporting infrastructure**   *Provide information on the requirements for and provision of supporting and operational infrastructure; for example, feed storage; harvesting and post-harvest processing; and accommodation.*   1. **Staged development plan**   *Provide an outline of the proposed development plan, including any staging, milestones and associated growth in production capacity.* | Checklist  □  □  □  □  □  □ |

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| **PART B – Management and Environmental Monitoring Plan** | |
| Provide a Management and Environmental Monitoring Plan (MEMP) with the application.\* The associated information and documents are:   1. [MEMP Guidance Statement](http://www.fish.wa.gov.au/Documents/Aquaculture/memp_guidance_statement.pdf); and 2. [MEMP Document Template](http://www.fish.wa.gov.au/Documents/Aquaculture/memp_document_template.doc) (to be completed).   \*Note that there are different categories of MEMPs defined within the MEMP Guidance Statement. | Checklist  □ |

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| **PART C – Marking and Lighting** | |
| If the proposed site is within WA Coastal Waters, provide a completed marking and lighting form with the application. The associated form is:  [Marking and Lighting Assessment Form](http://www.fish.wa.gov.au/Documents/aquaculture_licencing/marking_and_lighting_guidance_statement.pdf) | Checklist  □ |

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| **PART D – Translocation** | |
| If one is required, provide a completed translocation application form with the application. The associated document is:  [Translocation Application Form](http://www.fish.wa.gov.au/Sustainability-and-Environment/Aquatic-Biosecurity/Translocations-Moving-Live-Fish/Pages/Automated-Translocation-Process.aspx) | Checklist  □ |

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| **PART E – Business Plan** | |
| Provide a business plan including information to verify your ability to develop and operate the proposed project. As a minimum, provide:   1. **Business details**   *Corporate structure, directors, constitution etc., including a general outline of management structure and governance arrangements.*   1. **Legal considerations**   *Identify and demonstrate awareness of relevant legislation.*   1. **Insurance and risk management** 2. **Management and operations**   *Details of on-site management and operational aspects of the proposal.*   1. **Marketing** 2. **Financial information**   *Estimate of start-up costs, statement of assets and liabilities, cash flow, financial projections (IRR, NPV) etc.* | Checklist  □  □  □  □  □  □ |

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| **PART F – Fit and Proper Person Criterion** | |
| Attach additional information on your honesty, knowledge and ability to conduct the activities being applied for. As a minimum, provide:   1. **Previous convictions**   *Provide details of any history of criminal conduct and any previous convictions for offences under any legislation (including but not limited to the Act and Regulations).*   1. **Statement of capability**   *Provide details of previous aquaculture or other relevant experience, including performance and locations. The capability statement should demonstrate an understanding of requirements for establishing and operating a commercially viable aquaculture business.*   1. **Personnel**   *Provide details of the management and staff to be employed on the proposed operation, including their* curricula vitae*. Information should also be provided on any areas of specialist expertise required for farm management and operations.*   1. **Linkages**   *Provide information on current or proposed linkages with institutions or other organisations for specialist services, such as biosecurity and fish health.* | Checklist  □  □  □ |

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| **PART G – Better Interests Criterion** | |
| Attach additional information on how the proposed operation will be in the better interests of the State and the community. As a minimum, provide details on:   1. **Employment and community engagement**   *Provide information on any engagement with, and efforts or undertakings to provide employment opportunities for, local communities.*   1. **Economic benefits**   *Provide a brief indication of economic benefit to the State or region, including any flow-on or multiplier effects of the proposed activity on regional businesses and communities.* | Checklist  □  □ |